

Department of Health and Family Services
Division of Disability and Elder Services

DATE: September 12, 2006

TO: Long-Term Care Planning Consortia
Aging and Disability Resource Center Planning Groups

FROM: Judith E. Frye
Associate Administrator

RE: Planning Assistance for ADRCs

In order to facilitate effective planning for Aging and Disability Resource Centers, the Division has arranged to make available the services of Organizational Skills Associates as consultants to the ADRC planning sub-committees in each consortium. There will be no charge to the counties. Principal associate Buck Rhyme has recently worked with Marathon and Wood Counties to develop the joint ADRC known as the Central Wisconsin ADRC. Buck has served as consultant to disability and aging organizations, including the aging network modernization effort. He is former CEO of a Dane County service provider for 17 years. (See attached material for more information.)

We encourage those consortia seeking to engage OSA to make direct contact with Buck Rhyme **(608) 238-7114**. OSA is seeking to assist counties through an entire planning process to prepare a successful application to become an ADRC. This will involve a long-term relationship of at least six months and is not intended for facilitation of a single retreat or meeting. Buck will negotiate a memorandum of understanding with the consortia leadership regarding the scope of his work. The Division will be responsible for oversight of a fiscal agent to pay OSA for these services.

To qualify for these consulting services at no cost to counties, the consortia needs to have an identified planning group that includes the required stakeholders (human services, aging, public health, private partners (if any), ILCs where appropriate, and consumer representation.) OSA is committed to the involvement of consumers and/or families in the development of ADRCs.

The Division of Disability and Elder Services will confer with OSA to assure their knowledge of policies regarding ADRC and the processes for applications and funding. However, the county or counties will be the client of OSA, and the working relationship will not involve Department staff except by mutual agreement. In the event that demand exceeds available resources, priority will be given to those areas of the state that are advancing more rapidly toward establishment of a Family Care or other qualifying managed care program.

The attached material describes OSA and this project. Contact OSA directly to develop a working agreement. For additional information, contact Donna McDowell, director of the Bureau of Aging and Disability Resources (608)231-3714 or Ann Marie Ott, ADRC Coordinator (608)261-7809.

Attachments